



# दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

(ADVT No. DMRC/PERS/22/HR/2024 (167) Dated: 28/08/2024)

## ANNEXURE I

### DMRC APPLICATION FORMAT

AFFIX A  
RECENT  
PASSPORT  
SIZE SELF  
ATTESTED  
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S. No.	DETAILS	PARTICULARS				
1.A	POST NAME					
B	Department					
C	POST CODE					
D	Basis for applying for the post	<u>FIXED TERM CONTRACTUAL ENGAGEMENT (FTCE) BASIS</u>				
2	APPLICANT NAME(Sh./Smt./Ms.)					
3	FATHER/HUSBAND NAME(Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/08/2024	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/EWS/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Subjects	Institute /University	% or CGPA	Passing Year
A						
B						

C						
12	<b>WORK EXPERIENCE DETAILS (AS ON 01/08/2024)</b> <b>(FILL ONLY THE APPLICABLE COLUMN)</b>					
I	TOTAL WORK EXPERIENCE		YEARS	MONTHS	DAYS	
A	DATE OF LAST PASSED REGULAR EXAMINATION (DD/MM/YYYY)					
B	DATE OF JOINING FIRST REGULAR JOB (DD/MM/YYYY)					
C	PRESENT PAY BAND WITH GRADE PAY AND BASIC PAY AS ON DATE OF APPLICATION					
II	<b>FOR APPLICANT FROM Central Govt./Govt. organizations in CDA/IDA SCALE</b> (Complete details of service/position held since joining)(separate sheet may be attached)					
	Post Held	Organization Name with place of posting	Pay Scale (CDA) Mention the substantive Pay Scale with GP (MACP not to be mentioned)/ equivalent IDA pay scale	Period (From – To) dd/mm/yy–dd/mm/yy		
A						
B						
C						
D						
III	<b>ESSENTIAL WORK EXPERIENCE</b>					
A	HAVING ESSENTIAL WORK EXPERIENCE IN MRTS, IN RESPECTIVE SYSTEM AS MENTIONED IN CLAUSE NO. 3 OF THE ADVERTISEMENT			<u>YES/</u> <u>NO</u>		
B	WORKING IN THE CDA/IDA PAYSACLE AS MENTIONED IN CLAUSE NO. 3 A / B(i)/(ii) OF THE ADVERTISEMENT			<u>YES/</u> <u>NO</u>		
IV	<b>BRIEF DESCRIPTION OF THE WORK EXPERIENCE</b>					
13	<b>WHETHER ANY CONVICTION (by Court of Law) / PUNISHMENT/PENALTY (due to disciplinary action by employer) METED OUT/ AWARDED TO THE APPLICANT IN LAST 10 YEARS</b>			<b>YES/</b> <b>NO</b>		
	<b>IF YES, DETAILS THEREOF</b>			Separate sheet may be enclosed		
14	<b>WHETHER ANY CASE IS PENDING IN THE COURT OF LAW OR ANY DISCIPLINARY PROCEEDINGS PENDING OR DISCIPLINARY ENQUIRY IS GOING ON,AGAINSTAPPLICANT</b>			<b>YES/</b> <b>NO</b>		
	<b>IF YES, DETAILS THEREOF</b>			Separate sheet may be enclosed		

15	NOC, VIGILANCE AND D&AR STATUS FROM CURRENT EMPLOYER ENCLOSED	YES/ NO
16	COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED	YES/ NO
17	WHETHER APPEARED FOR INTERVIEW IN DMRC IN PAST (IF YES, DETAILS THEREOF)	
18	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE etc.)	
19	HOBBIES/INTERESTS	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect or false at any point of time.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Signature of Candidate**

Name: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Email Id.: \_\_\_\_\_

**Documents to be enclosed (whichever applicable):**

1. Educational Certificates (Matric/Diploma/Graduation & Others)
2. Category certificate
3. Work Experience Certificate/Last Salary slip for CTC
4. NOC from present Employer
5. Vigilance and D&AR Clearance from present Employer
6. APARs of the Last 5 years